



**Grant Application Supplement for Brady
Shines
CYCLE 7: SPRING 2019
Healthy Living
(Mar 1 - May 31)**

Submitted for
a Monetary Donation

Community Transitions Proposed plan for
2020 CT Summer Teen Camp
Held at **Wiley H. Bates Middle School** in Annapolis, MD

Prepared by:
Community Transitions, Inc.
Kenneth Starkes, President/CEO

May 31, 2019

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State of Maryland Department ID No. D19133578

Incorporation Date: October 1, 2018

Federal EIN 83-20701



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I. Executive Summary

Community Transitions, Inc. (“CT”) shares Brady Shines’ youth-focused mission. CT is gearing up for a second year of providing area youth with services that promote healthy lifestyles and encourage new ways of viewing life’s challenges which can also prevent violence. Inclusion is also incorporated and learned incidentally as the camp participants engage in group activities. Camp participants are taught that everyone is valuable, to encourage one another and to work together. CT provides a safe healthy space for youth during the summer where youth can learn how to collaborate effectively and engage in healthy activities for the mind and body.

CT is also “community-minded and culture driven” (Brady Shines, 2019). As a result of CT President and CEO, Kenneth Starkes’ participation in Eastport Working Together, supporting Charting Careers and Hood2Good, CT has led area youth in conducting community service activities such as organizing and distributing over 300 hundred coats, delivering to two additional communities beyond the one planned in Eastport. Such efforts required successful planning and coordination with input from the Housing Authority of the City of Annapolis (HACA). Further, area churches, Downtown Hope, Elevate Church in Eastport and Annapolis EP Church joined the coat drive effort and worked with CT to identify and deliver holiday gift donations to 12 families. The need to collect and distribute an overflow of coats sparked new introductions and relationships with which have led to CT’s support of community activities for Woodside Gardens and Bay Ridge Gardens youth. Community service events involving CT in various communities have drawn players from different areas of the City to the CT Ballers basketball team, realizing the vision of “One Annapolis” through sports and service. Starkes and Hood2Good were recently featured in a Capital Gazette newspaper on mental health and youth, available on-line at <https://www.capitalgazette.com/news/schools/ac-cn-mental-health-0428-story.html>.

Purpose

The purpose of this proposal is to present a valuable opportunity for Brady Shines to partner with CT through a monetary donation of \$10,000 or a partial amount to host a six (6) week summer teen camp at Wiley H. Bates Middle School (Bates MS), serving approximately 15 to 20 youth between the ages of 11 and 14. Brady Shines funds are proposed primarily for the use of funding the two (2) youth lead staff positions for the basketball and dance sessions along with some supplies. CT’s Summer Teen Camp services empower area youth and their family members to improve their quality of life and self-sufficiency. Many CT program youth return from college to mentor and guide the next generation of CT youth program participants. CT works closely with area schools and community centers. Brady Shines’ new relationship with CT would also create an opportunity for Brady Industries’ to expand or gain exposure for its education commercial market segment in Maryland.



II. Performance History

In 2018, we had the privilege of delivering an inaugural four-week summer pop up camp, under budget thanks to the contributions of the facility and food by the Anne Arundel County Public Schools (AACPS) and a few private donors. Campers enjoyed swimming trips at Truxton Park pool throughout the program. Three (3) adults staffed the camp inclusive of facilitators for the basketball clinics and character development exercises. An average of 12 youth participated in the camp daily. Since the 2018 camp, CT has continued to work with area middle schools to launch its CT After School Program, adding dance participants to the program. A copy of the final report from the 2018 Summer Teen Program is attached under Appendix A.

III. The Concern

Inactivity is a primary health concern for today’s youth. CT camp demonstrates that healthy living or behaviors that promote healthy living and activity can be developed from a young age. A youth in one Participatory Action Research (PAR) driven model outcome theme noted that she began to make a conscious effort to dance regularly for daily exercise (Atkins, Deatrick, Bowman, Bolick, McCurry & Lipman, 2018). The key to the desired outcome of healthy living is the athletic and healthy eating aspect which is woven throughout the duration of the camp.

An ingredient for improving mental health is character development. Character skills development inclusive of activities dealing with decision-making, self-control and a noncriminal self-image are often effective against violence and crime (Blattman & Annan, 2016, p. 16). According to the *Journal of Park & Recreation Administration* study of Care Now, a collaboration between a public school, the City of Norfolk recreation department, Old Dominion University, there is a “positive correlation between academic success and resilience, e.g., independence, creativity, relationship building skills, which is noteworthy in considering African-American male students (Hill, Milliken, Goff, Clark & Gagnon, 2015, pp. 67, 71). The City of Chicago has also found through partnering with two nonprofits on a program using cognitive based-theory (CBT) called “Becoming a Man”, that automatic decision-making can “recognize and reduce unhelpful automatic behaviors and biased beliefs” (Heller, Pollack, Ander & Ludwig, 2013, p. 5). In Chicago, the BAM program impact on the graduation rate reduced violent crime arrests and socially-costly behavior by 44% for some groups in comparison with their control group. In the Heller article on preventing youth violence, a staff member from the juvenile detention center stated “20 percent of our residents are criminals, they just need to be locked up. But the other 80 percent, I always tell them – if I could give them back just ten minutes of their lives, most of them wouldn’t be here” (Heller, et al, 2013, p. 6). A case study in Canada also indicated that globally sports can be used to promote healthy development such as a sport-based intervention which teaches youth life skills (Holt, Tink, Mandigo & Fox, 2008, p. 282).

IV. Project Description



Description of Program

A character development camp with an emphasis on teaching primarily through basketball clinics and dance—this is the essence of the proposed eight (8) week summer camp for youth, ages 11 through 14 (grades 6 through 8). The anticipated average daily number of participants is 15 youth not to exceed 20. Program management, facilitation, coaching and mentoring services will be provided through daily discussions, basketball clinics, dance lessons, team building and character development exercises and field trips. The camp will feature guest speakers, master classes and team building lessons. Both breakfast and lunch meals will be provided for camp participants by Anne Arundel County Public Schools (AACPS) as a part of the U.S. Department of Agriculture’s Summer Food Service Program.

Methodology/Approach

Procedures

Registration forms request general, emergency and medical information and consent for CT to have non-exclusive rights to use all photographs in publications, exhibits or for other promotional purposes. Camp applicants will also be asked to submit a copy of their most recent report card as a part of the registration process for measuring the progress of recurring participants of the program from the previous year.

Tasks, Techniques and Tools for Program Development

The following tasks are necessary for program development and execution:

1. Meetings with stakeholders, i.e., parents, City of Annapolis, contacts for facilities, food and staff to establish a clear understanding of program expectations, roles, standards, terms and conditions;
2. Registration of camp participants;
3. Training of Program Staff, e.g., safety, crisis communication procedures;
4. Check-in of camp participants each day;
5. Coaching of basketball drills and exercises;
6. Monitoring all support staff, e.g., Basketball and Dance Leads;
7. Provide dance instruction;
8. Coordinate daily meal deliveries; and,
9. Management and oversight of program – planning, meetings with City and delivery of meeting minutes, report on performance and results.

Gamification will be employed to aid in the teaching of team building and approaches to problem-solving. Campers will have opportunities to develop leadership skills by leading



exercises and drills and through character development presentations. Reflections will also be shared weekly to enhance the learning experience.

Management and Staffing Plan

CT's qualified key personnel will be augmented by the addition of up to three (3) staff persons to perform the functions of a program assistant and the basketball and dance leads. Two (2) adult staff members will be over 18 years of age. The proposed additional team members will possess experience in working with youth. The camp will be managed by Kenneth Starkes, CT President/CEO. Starkes brings nearly three decades of relevant experience from his work in the following functions/positions--

- Director of Wiley H. Bates Boys & Girls Club of Annapolis,
- Wiley H. Bates and Crofton Middle School Behavioral Specialist with Anne Arundel County Public Schools,
- Supervisor, Shipping and Receiving, Raytheon/STX,
- Men's Basketball, Goddard Space Flight, Head Coach Center, 11 years,
- Marlboro Boys and Girls Club Head Coach Basketball & Football, 5 years,
- Washington Catholic Athletic Conference (WCAC) Football Coaching Staff with Bishop McNamara High School, four (4) years,
- Co-leader of Ties That Bind Youth Mentoring Ministry with First Christian Community Church,
- Teaching Assistant at Annapolis Senior High School (present position), and
- Anne Arundel County Basketball League Coach.

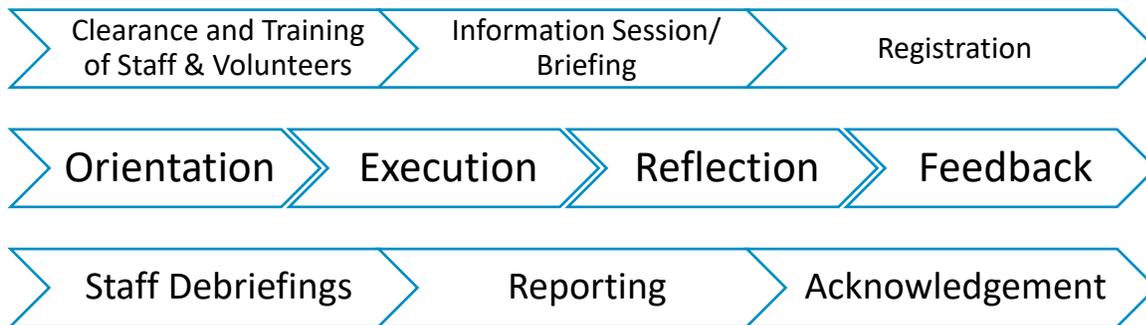
Starkes' coaching style combined with his of corporate work environment experience and training as a behavior specialist in the field of education. CT also has access to a hand-picked team of professionals who are trained in communications, non-profit management and contract management.

Currently, Doreen Starkes serves as the Board Chairperson and highlights of the relevant experience which she brings to CT follow:

- Master of Science in Business Management Specializing in Nonprofit and Association Management inclusive of studies in nonprofit board management,
- Treasurer, Washington, D.C. Pan-Hellenic Council (Graduate), non-profit organization, four (4) years,
- Secretary, Tau Beta Sigma National Honorary Band Sorority, non-profit organization, (2) two years,
- Co-Chair, Boarder Babies Panel/Forum, Code Black Productions,
- Program Lead/Anne Arundel County Recreation and Parks Grant Writer/Manager for St. Philip's Episcopal Church Liturgical Dance Program, two years
- Audiovisual Ministry Leader, Calvert County Baptist Church, three years
- Fundraising, JustUs Productions

- Owner/Treasurer/Production Manager of Black Magic Cinemaworks independent multimedia production company along with over 10 years of managing multiple small businesses from 1991 to 2000
- Supervisory Contract Specialist and Contracting Officer of Major Acquisitions, federal government agency contract management, acquisition policy development, human capital management for the U.S. Equal Employment Opportunity Commission, two years.

Regular scheduled check-ins are held between the CEO and the Board Chair to ensure that the project is on schedule and meeting the established goals and objectives of the program. The project timeline, deliverables tracking and established lines of communication will also be used as tools to support program development, execution and closeout.



Activities

Education

- Share useful study habits and test taking tips

Character Development

- Group discussion every morning to guide/motivate for success with identified students

Athletics/Performing Arts

- Basketball Clinics
- Contemporary Dance Lessons

Based on the above proposed plan activities, CT will collaborate with the proposed facility, Wiley H. Bates Middle School, to host the camp for a second year in 2019. The program will also host boys and girls group coaching sessions on life strategies separately with weekly combined meetings of these groups.

Relationship of Proposed Program to CT Strategic Plan

CT's mission is to create, cultivate and transition our youth's energy into endless possibilities, by providing a positive and compassionate space that allows our youth to maximize their full potential. The proposed summer camp program aligns with CT's customer focused strategic objective to ensure safe spaces and to provide challenging opportunities for economic growth and leadership development for youth. CT's constituents value services when the company creates safe and inclusive spaces for youth, challenges youth to stretch to maximize their potential, provides youth with economic growth, leadership development opportunities and next level transition support. The above program activities may be linked to CT's strategic plan objectives as shown in the table under the "Evaluation" section of this proposal. A snapshot of the program schedule follows beyond the diagram.



Program Schedule

9:00 AM - 10:30 AM	Monday	Tuesday	Wednesday	Thursday	Friday
Group A 12-14 & Group B 14-17	Check-in/Breakfast Roll Call/Stretches				
10:30 AM -12:00 PM					
Group A 12-14 & Group B 14-17	Character Development	Field Trip	Character Development	Character Development	Character Development
12:00 PM - 1:00 PM	Monday	Tuesday	Wednesday	Thursday	Friday
Group A 12-14 & Group B 14-17	Lunch	Lunch	Lunch	Lunch	Lunch
1:00 PM - 2:00 PM					
Group A 12-14 & Group B 14-17	Financial Literacy	Financial Literacy	Financial Literacy	Swimming	Financial Literacy
2:15 PM- 3:15 PM					
Group A 12-14	Basketball Clinic & Dance	Basketball Clinic & Dance	Basketball Clinic & Dance	Swimming	Basketball Clinic & Dance
Group B 14-17	Basketball Clinic & Dance	Basketball Clinic & Dance	Basketball Clinic & Dance	Swimming	Basketball Clinic & Dance
3:15 PM-4:00 PM	Monday	Tuesday	Wednesday	Thursday	Friday
Group A 12-14	Reflections/*Music Comprehension	Reflections/ **Journalism	Reflections/ *Music Comprehension	Reflections/ **Journalism	Basketball Clinic & Dance (Showcase)
Group B 14-17	Reflections/ **Journalism	Reflections/ *Music Comprehension	Reflections/ **Journalism	Reflections/ *Music Comprehension	Basketball Clinic & Dance (Showcase)

V. Timeline for Execution

Below is an outline of estimated key project milestone dates. The timeline is achievable based on a comparison of planning processes experienced by CT’s Summer Camp Director and CT’s CEO, Kenneth Starkes, along with actual execution of the program during the previous fiscal year cycle. Mr. Starkes communicates weekly with many middle school students, their parents, the Principal of the prospective facility at Bates MS, teachers and other stakeholders as he currently leads the CT Afterschool Program at Bates MS, works with area teachers and participates in other community-based programs and service projects that support local youth.

CT is able to implement the request based on past performance in the previous year when the program was executed with minimal funds successfully for a four-week period. CT may also be able to reduce the learning curve by employing youth from area high schools who have volunteered with other community service programs and similar activities with the CT Afterschool Program such as oversight of dance lessons and basketball drills--a time saver.

Description	Month
Confirm facility	Late January 2019
Confirm meal program	Mid-April 2019
Program staff interviews and deal memos signed	Early June 2019
Training of program staff completed	Mid-June 2019
Meetings with parents/legal guardians	May - June 2019
Orientation	Mid-June 2019
Summer camp begins	Late June 2019
Summer camp ends, surveys completed	Early August 2019
Wrap up: final reports on measurables and grades, document best practices	End of August 2019

VI. Evaluation

Performance Measurement

In the spirit of Peter Drucker’s famous quote "If you can't measure it, you can't improve it", CT plans to measure if and how camp participants show up for this short-term program to improve how they show up in long-term life. An important long-term effect of the program is that it will foster a culture of honoring healthy living and inclusion in which teamwork and encouraging one another is the standard. This is a welcome shift in comparison to a standard which increases the number of cases of depressed youth and in some situations the development of mental health issues or violence resulting from hidden fears.



Measurables/metrics include, but are not limited to, those listed in the below table. Below is a summary of the camp goals which are linked to measurable outcomes and CT strategic objectives:

Summer Teen Camp Goals

- Decrease in behavior issues reported/ documented;
- Regular attendance with minor fluctuations, youth demonstrate a clear understanding of discipline, commitment, and work ethic;
- Increased knowledge of ways to improve daily healthy living habits;
- Final showcase of completed project, improved skills;
- Participation in final basketball game/tournament, improved skills; and,
- Inclusive approach to group and team activities.

Goals	Objectives	Measurable Outcomes
Decrease in behavior issues reported/ documented	<ul style="list-style-type: none"> • Improve decision-making and character skills to recognize and reflect helpful behavior. 	<ul style="list-style-type: none"> • Number of behavior incidents documented • Number of meetings with parents on behavioral challenges
Regular attendance with minor fluctuations, youth demonstrate a clear understanding of discipline, commitment, and work ethic.	<ul style="list-style-type: none"> • Youth recognize and show up to deliver their own valuable contribution to their community, the City and society as a whole. 	<ul style="list-style-type: none"> • Number of days that participants are in attendance
Increased knowledge of ways to improve daily healthy living habits	<ul style="list-style-type: none"> • Alternative and new approaches to working through and overcoming challenges are learned. 	<ul style="list-style-type: none"> • Reflections include “takeaways” that demonstrate participants’ increased knowledge of new approaches to and perspectives on life
Final showcase of completed dance project, improved skills	<ul style="list-style-type: none"> • Leadership, commitment, teamwork and follow-through to completion of project instill a sense of achievement for future opportunities ahead. 	<ul style="list-style-type: none"> • Execution of showcase
Participation in final basketball game/tournament, improved skills	<ul style="list-style-type: none"> • Leadership, commitment, teamwork and follow-through to completion of project instill a sense of achievement for future opportunities ahead. 	<ul style="list-style-type: none"> • Completion of final basketball game
Inclusive approach to group and team activities	<ul style="list-style-type: none"> • Create safe and inclusive space for youth for relationship building skills. 	<ul style="list-style-type: none"> • Number of repeat participants • Growth in number of participants

VII. Budget Documents

The proposed teen camp will provide the maximum public benefit in relation to cost as nearly 64% of the total estimated cost of the program is anticipated to be covered by volunteer services and in-kind donations of food and other non-program staff expenses. Additional funds may also be leveraged through donations via CT social media platforms and private donors.

Currently, CT is prepared to operate the camp with minimal funds and has started identifying future resources for consideration from the following grantors:

- Collaborative Approach for Youth Engagement in Sports with the U.S. Department of Health and Human Services (Opportunity No. HHS MP-YEP-19-001)
- Brady Shines
- Global Sports Development

A future resource planned for 2020 for funding of the arts-related services and needs of the camp is NEA's Challenge America Program.

CT 2020 SUMMER TEEN CAMP AT WILEY H. BATES MIDDLE SCHOOL (MARYLAND)

Budget

Budget item	Brady Shines funds requested	Other funds	Source of Other funds (Federal, State, Private)	Is "Other funding" committed or requested?	Total project cost
Salaries/Benefits					
Director/Volunteer Director, 400 Hrs @ \$26/Hr., 10 Hrs/Dy, est. value \$10,400		\$ 10,400.00	Grant or Private Funds, pending availability	No	\$ 10,400.00
Program Assistant/Volunteer Lead, 360 Hours @\$13/Hr, Eight (8) Hrs/DY, est. value \$4,680		\$ 4,680.00	Grant or Private Funds, pending availability	No	\$ 4,680.00
Youth CT Lead Basketball/Volunteer Asst. Coach, 320 Hours @\$11.12/Hr, Eight (8) Hrs/DY, est. value \$4,003.20	\$ 4,003.20			No	\$ 4,003.20
Youth CT Lead Dance/Volunteer Instructor, 320 Hours @\$11.12/Hr, Eight (8) Hrs/DY, est. value \$4,003.20	\$ 4,003.20			No	\$ 4,003.20
Subtotal Program Staff, est. \$23,086.40 (1400 Hrs)					\$ 23,086.40
Payroll Processing	\$ 150.00				\$ 150.00
Fringe Benefits 20%					\$ 4,617.28
Total Program Staff, est. cost \$27,703.68 (1400 Hrs)					
Contract Services					
Rent/Leasing Costs					
Utilities/Telephone					
Equipment					
Insurance					
Office Supplies					
Printing /Postage					
Audit/Accounting					
Other					
State Day Camp Fee (>12 Campers for 40 Days) due April 2019		\$ 500.00	Private funds	Yes	\$ 500.00
Gifts, Honorariums		\$ 240.00	Private funds	No	\$ 240.00
Food/Meals & Snacks [In Kind Donation]--2 Meals/Day, 34 ppl per Location (incl. 4 staff), 40 Days (8 Wks) @ \$7/pp, est. cost \$19,040					
Supplies	\$ 200.00				\$ 200.00
[Optional]Van Rental (7-15 passenger), \$1,300 to \$4,000		\$ 2,000.00		No	\$ 2,000.00
Fuel - Gas, incl. field trips		\$ 360.00	Private funds	No	\$ 360.00
Field Trips 2/Week, est. \$7pp x 15ppl x 2 x 8 Weeks = \$1,680	\$ 1,680.00		[or grant funds pending availability]	No	\$ 1,680.00
Total Budget	\$10,036.40	\$ 18,180.00			\$ 53,880.08

Brady Funds + Other Funds \$ 28,216.40



VIII. Project Deliverables

Following is a complete list of all project deliverables:

Date Due	Deliverable	Description
20-30 Days prior to camp start date	Kick-off Meeting Minutes	Electronic or hard copy of minutes from meeting to review expectations and deliverables
Four (4) weeks after start date	Mid-point Status Update Meeting Minutes	Electronic or hard copy of minutes from meeting on the status of program performance and measurables tracking.
Last Friday in August 2019	Final Report	Summary of the program activities, costs, survey results, recommendations

IX. Conclusion

We are honored to contribute to the efforts of supporting the goals of Brady Shines by partnering this summer on youth-focused services. Like the Brady Shines, CT aims to expand into more Maryland communities, introducing youth and educators to a product that is “honestly better” (Brady Shines, 2019). Future plans include partnering efforts that encourage youth to envision themselves creating new economic opportunities and expanding their horizon of possibilities for achieving their dreams.

If you have questions on this proposal, feel free to contact Kenneth Starkes, at your convenience by email at kenneth_starkes@community-transitions.com or by phone at (410)443-2244 or Doreen Starkes at (301)655-2571 (mobile).

Thank you for your consideration,

Kenneth A. Starkes
Chief Executive Officer/Founder



X. References and Source Materials

- Atkins, R., Deatrick, J. A., Bowman, C., Bolick, A., McCurry, I., & Lipman, T. H. (2018). University–Community Partnerships Using a Participatory Action Research Model to Evaluate the Impact of Dance for Health. *Behavioral Sciences (2076-328X)*, 8(12), 113. <https://doi-org.ezproxy.umuc.edu/10.3390/bs8120113>
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- Nicholas L. Holt, Lisa N. Tink, James L. Mandigo, & Kenneth R. Fox. (2008). Do Youth Learn Life Skills through Their Involvement in High School Sport? A Case Study. *Canadian Journal of Education / Revue Canadienne de l'éducation*, 31(2), 281. Available from <https://cje-rce.ca>

XI. Appendices

- Appendix A – Report for the City of Annapolis Teen Camp 2018
Appendix B – IRS Tax-exemption Status Letter



Report for the City of Annapolis: Teen Camp 2018

Submitted to
Community Services

Report on Summer 2018 Teen Camp
Focusing on Character Development and Basketball Clinics
at Wiley H. Bates Middle School

Prepared by:
Community Transitions, LLC
Kenneth Starkes, CEO/Founder

August 2018

For more information contact:

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Email: Kenneth_Starkes@community-transitions.com



Teen Camp 2018

Beginning Each Day on Purpose

Just before 9:00 a.m. a young man named TJ walks into the camp classroom, signs in, grabs a sticky post-it note and writes the word “Leader” on it. TJ posts his character word on the board. Next, the young men would eat breakfast and engage in reflections of the events from the previous day, either at camp or at home, and what they could learn from the day. Camp staff also introduced a coaching phrase for the day and discussed the meaning and implementation of the phrase. Weekly splash breaks at Truxton Park were also enjoyed by campers. These activities are examples of how character development and athletics can be used together to build strong positive relationships to increase public safety and the economy of the City of Annapolis.

Over a four-week period Community Transitions, LLC (CT) conducted a character development camp with an emphasis on teaching through basketball clinics. The camp featured guest speakers as well as partnering to provide team building lessons. We continued this model daily. The camp registered 18 boys, ages 11 through 14, with a daily average of 12 participants. The budget was reduced with the support of volunteer staff hours and the elimination of the dance, donations of meals, and a portion of the materials. A \$500.00 stipend was received by one (1) of the three (3) staff members. Approximately, \$700.00 in expenses were incurred for supplies and materials. The program delivered four (4) sessions for four (4) weekdays below the two-day budget amount of \$2,460.00. Both breakfast and lunch were provided by Anne Arundel County Public Schools (AACPS) and served to camp participants.

Character Development

Messiah, a ninth grader, shares in a close-up video how he applies camp team building exercises to the basketball court by valuing the team accomplishment of a goal together. CT partnered with Meghan Bourne who provided and conducted several character development and team building activities at least twice weekly. The young men discovered their workstyle and approaches for achieving shared goals by using the Deloitte Business Chemistry system to determine if they fit the pioneer, guardian, driver or integrator workstyle.



1

Basketball Clinics

At 10:00 a.m. the Campers and staff, hit the gym to review, install and implement new basketball skills and theories until lunch (noon). Local college-bound students from the area volunteered their time to help with teaching warm up and workout exercises and basketball fundamentals to Campers. Every ear opened as guest alumni of Annapolis area middle schools shared lessons learned and success tips such as separation from unproductive classmates to stay on task and to lead. The young men appreciated the coaching from Kenneth Starkes and John Broderick on areas where they could use support versus quitting due to a weakness. The young men now aim to shore up weaknesses to strive for higher levels of performance.

Campers and staff participated in a simulated athletic recruitment interview activity led by Bryce Bevill, who formerly served as a football talent scout, director of football operations at Howard University, the director of football player development at the University of Maryland in College Park and head football coach at Bishop McNamara and DeMatha High Schools.



Outcomes

At the end of the camp, staff and family members noticed that the young men interacted better with one another as well as others. The young men grew self-confidence and with consistent effort from CT as well as members the sky is the limit. Klein and Sabaratnam of the Division of Adolescent Medicine at Rochester University concur with findings of a 2002 Substance Abuse and Mental Health Services Administration (SAMSHA) report which demonstrates that

Community-based youth programs have a long history of providing needed supports and services to youth. These programs have had a positive impact on the lives of youth, helping to reduce alcohol, tobacco, and drug use, to prevent violence and reduce juvenile detentions.... (p. S88).¹

Community Transitions, LLC, (CT) intends to continue to provide services to support the City of Annapolis in achieving its goals for building safe communities and a strong city economy by providing community services support which furthers the initiative of One Annapolis. Our staff successfully partnered with area public and private sector entities, non-profits and area businesses throughout the Washington, D.C. metropolitan area—businesses with committed to improving the quality of life for their citizens and engaging the people.

Please direct any questions regarding this report to Kenneth Starkes by email to kenneth_starkes@community-transitions.com or by telephone at (410)443-2244. Thank you for your interest in working together to form relationships for building connected and engaged safe communities and a strong city economy for One Annapolis.

Respectfully Submitted,

Kenneth A. Starkes
Chief Executive Officer/Founder



ⁱ Klein, J., Sabaratnam, P. (2002) Measuring youth development outcomes for community program evaluation and quality improvement: Findings from dissemination of the Rochester Evaluation of Asset Development for Youth (READY) Tool. *J Public Health Management Practice*. Retrieved from https://www.health.ny.gov/community/youth/development/docs/jphmp_s088-s094.pdf

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 17 2018

COMMUNITY TRANSITIONS INC
PO BOX 6087
ANNAPOLIS, MD 21401-0000

Employer Identification Number:
83-2070154
DLN:
26053732001218
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a) (2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 01, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

COMMUNITY TRANSITIONS INC

Sincerely,

Stephanie A. Haddock
Director, Exempt Organizations
Rulings and Agreements

Letter 947

